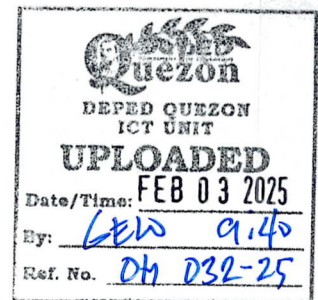




Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



31 January 2025

**OFFICE MEMORANDUM**  
OM No. 032, s. 2024

**NOTICE OF THE FIRST QUARTER MEETING OF THE INTERNAL QUALITY  
AUDIT TEAM (IQAT) MEMBERS**

**To:** Assistant Schools Division Superintendent  
Division Chiefs  
Quality Management Representative  
Internal Quality Auditors  
All Others Concerned

In reference to **Office Memorandum No. 003, s. 2025**, re: *Schedule of the Quarterly Meeting of the Internal Quality Audit Team (IQAT) for 2025*, the members of the IQAT are advised to attend its **First Quarter Meeting** on **February 3, 2025; 10:00 o'clock** in the morning at the **SDO Library Hub**, Pagbilao, Quezon.

The main objective of the activity is to provide a comprehensive presentation of the IQA's annual activities, focusing on key initiatives.

Widest dissemination of this Memorandum is desired.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent  


IQARRA/01/31/2025

DEPEDQUEZON-TM-SDS-04-010-005



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
Trunkline #: (042) 784-0366, (042) 784-0164,  
(042) 784-0391, (042) 784-0321



Republic of the Philippines  
**Department of Education**  
Region IV-A  
**SCHOOLS DIVISION OF QUEZON PROVINCE**

**FIRST QUARTERLY MEETING OF THE INTERNAL QUALITY AUDIT TEAM**

SDO Library Hub, Pagbilao, Quezon

February 3, 2025

**LIST OF PARTICIPANTS**

No.	IQAT MEMBERS	POSITION	FUNCTIONAL DIVISION
1	AGARAN, Raul R.	SGOD EPS	SGOD
2	AGUILA, Carleen D.	Legal Assistant	OSDS
3	ATIENZA, Maria Dolores D.	AO V	OSDS
4	CAMILON, Maria Rosario C.	Dentist II	SGOD
5	DUMA, Michelle G.	SEPS-SMME	SGOD
6	FRAGATA, Marbin Jeramil D.	PO III	SGOD
7	GALAROSA, Walter F.	EPS	CID
8	ILAO, Asuncion C.	EPS	CID
9	JARASA, Joseph E.	EPS	CID
10	MARINO, Regina V.	EPS	CID
11	MAUHAY, Joan Alejaida R.	EPS	CID
12	MERLE, Juanito A.	Chief EPS, SGOD	SGOD
13	PORTEZA, Wilbert B.	ITO I	OSDS
14	SALAMAT, Mary Joyce P.	EPS II-SMME	SGOD
15	SEÑO, Fernando T.	EPS	CID
16	VILLENES, Rejulios M.	PSDS	CID
17	WALANGSUMBAT, Lorena S.	Chief EPS, CID	CID
	-NOTHING FOLLOWS-		

DEPEDQUEZON-TM-SDS-04-010-005

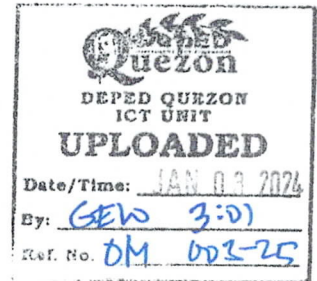


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Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



02 January 2025

**OFFICE MEMORANDUM**  
OM No. 003 s. 2024

**SCHEDULE OF QUARTERLY MEETING OF THE INTERNAL QUALITY  
AUDIT TEAM (IQAT) FOR 2025**

**To:** Assistant Schools Division Superintendent  
Division Chiefs  
Operating Unit Heads  
Internal Quality Auditors  
All Others Concerned

In line with our commitment to contribute to the effective implementation of *One DepEd*, *One QMS*, and achieving the *Third-Party ISO Accreditation* in 2025, please be advised of the schedule of the quarterly meetings of the members of the *Internal Quality Audit Team (IQAT) for 2025* as follows:

QUARTER	SCHEDULE OF MEETING
1st Quarter	February 3, 2025
2nd Quarter	May 19, 2025
3rd Quarter	August 20, 2025
4th Quarter	November 28, 2025

Widest dissemination of this Memorandum is desired.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent